



**REQUEST FOR PROPOSAL**  
**ADDENDUM**

**MOTOR VEHICLE**

**September 2008**

**...Shaping Your Future with Wireless...**

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## 1. SUMMARY STATEMENT

The Spectrum Management Authority (SMA) request proposals for the purchase of one (1) 2008 4WD Diesel or Gas Motor Vehicle.

## 2. BACKGROUND

The Spectrum Management Authority (SMA) is an agency within the Ministry of Mining and Telecommunications. The SMA is the regulatory body responsible for managing the Radio Frequency Spectrum (a range of frequencies used for wireless communication) in Jamaica, on behalf of the Government and people of Jamaica. The authority is financed through a cost-recovery mechanism, by charging licensed spectrum users regulatory fees.

## 3. SPECIFICATIONS

<b>Year</b>	<b>2008</b>
<b>Drive</b>	<b>4x4 Wheel Drive</b>
<b>Fuel</b>	<b>Diesel/Gas</b>
<b>Seating</b>	<b>7</b>
<b>CC Ratings</b>	<b>2700-3500</b>
<b>Ground Clearance (mm)</b>	<b>200mm</b>
<b>Fuel Consumption (mpg)</b>	<b>25</b>
<b>Transmission</b>	<b>Automatic</b>
<b>Towing Capacity</b>	<b>1814 Kg</b>
<b>Cabin Capacity</b>	<b>884.7 litres</b>
<b>Incline Approach Angle</b>	<b>30 degrees</b>
<b>Overall Dependability</b>	<b>Good</b>
<b>Availability of Spares</b>	<b>Adequate</b>

## 4. REQUIRED PROPOSAL CONTENT

All proposals must contain the following:

- Cost of vehicle
- Delivery time/date
- Specifications or functional characteristics
- Terms of payment
- Terms of guarantees and warranties

- Accessibility of after – sales services
- Availability of spare parts
- Provision of user training, operating manuals
- Any other relevant information that will assist the SMA in determining the value of the goods being proposed.

#### 4. COMPANY SELECTION PROCESS

Evaluation of proposals will be done in accordance with the Government of Jamaica Public Sector Procurement Procedures. The following factors and their associated weightings will be used to evaluate proposals. The proposal with the highest number of points will be deemed most suitable.

- ✓ Responsiveness to requirements (25 points)
- ✓ Cost (25 points) The lowest priced proposal will be awarded maximum points.
- ✓ Payment Terms (20 points)
- ✓ Maintenance support (after sales service, warranty and availability of spare parts) (20 points)
- ✓ Delivery (10 points)

#### 5. SPECIAL INSTRUCTIONS

**The deadline for submission has been extended to October 17, 2008.**

Prospective suppliers should submit their proposal to the SMA before 3:00 p.m. addressed as follows:

**Attn: Chairperson, Procurement Committee**

Spectrum Management Authority  
2<sup>nd</sup> Floor VMBS Building  
53 Knutsford Blvd.  
Kingston 5  
Jamaica

- All proposals must be delivered in a sealed un-marked envelope clearly labeled: **TENDER FOR MOTOR VEHICLE.**
- Proposals should be valid for 60 days.
- The successful supplier will be required to have a valid Tax Compliance Certificate and be registered as an approved contractor with the National Contracts Commission (Office of the Contractor General).
- Proposal submitted after the time and date specified will not be considered.
- **Proposals will be opened fifteen (15) minutes after the 3:00 p.m. deadline.**
- Recommendations for award will not necessarily be made to the lowest tender but in respect of the best overall proposal.

**Clarification of RFP Document**

A prospective supplier requiring clarification of the RFP document may notify the SMA in writing, e-mail or via telefax, by contacting:

Mr. Henry Batson  
Spectrum Management Authority  
2<sup>nd</sup> Floor VMBS Building  
53 Knutsford Blvd.  
Kingston 5  
Jamaica

Telephone (876) 929 8550/929 8520  
Fax: (876) 960 8981  
Email: [hbatson@sma.gov.jm](mailto:hbatson@sma.gov.jm)